

## **2023 North Chapel Emergency Procedure 2023 North Chapel**

There is always a chance an emergency will arise at the North Chapel that requires such a rapid response that normal board or committee or individual personnel procedures are hard or impossible to follow. Emergency situations like this require more clarity in how to respond.

The following procedure will be implemented for extended power outages or other emergency situations..

First: The board chair or co-chairs, in consultation with the minister and others directly connected to the nature of the emergency, will make the needed decisions.

Second: If these individuals are not reachable, Laird Bradley, Michael Zsoldos and Amy McElroy, Woodstock village residents, should be consulted.

Third: A sheet, with email addresses, cell and landline phone numbers of the North Chapel Leadership, employees, committee chairs and members has been posted in the old office and will be distributed to the minister, board members and employees.

Four: The congregation will be made aware of the situation by email and on the church listserv. We encourage everyone to sign up for Constant Contact.